



2022 08012FMM Rules & Guidelines

- 1. Dates:** The 2022 market season runs every Tuesday beginning May 31, 2022 and ending September 5, 2022 (rain or shine).
- 2. Set-Up:** The Market is open for business from 8:30 am to 12 noon. Vendors may arrive as early as 6:30 am to be ready for customers by 8:15 am. Cleanup must be completed by 12:30 pm.
- 3. Break Down:** ALL VENDORS are expected to remain in place until the market closes at 12:00 noon.
- 4. Location:** The Market is held TBD

5. Vendor Types & Products:

Agricultural: These are purveyors of one or more of the following local items: fruit, vegetables, plants, cut flowers, dairy products, farm-raised meat, seafood, and eggs. Farm products should be harvested no more than 48 hours before being offered for sale at the market. Farmers are permitted to bring produce from neighboring New Jersey farms. Vendors are asked to list all products they intend to sell.

Specialty Food: Specialty Food Vendors must take an active part in making/baking the majority of the items they plan to sell, with all preparation done in a commercial kitchen. Products sold by food vendors include items for on and offsite consumption including, for example: baked goods, prepared foods, coffee, refreshments, jams, jellies, salsa, honey, etc. Food products not on this list may be sold with approval of the market managers. Prepared foods need to be prepared and served in accordance with all applicable Federal, State, and local health regulations. All foods and beverages sold or used in food preparation should be first quality and conform in all respects to Federal, State and local food and other laws, ordinances and regulations. Vendors are asked to list all products they intend to sell.

Hand-Crafts: Vendors must take an active role in creating handcrafted wares. Resellers of goods are not permitted.

6. Mobile Retail Food License: The Camden County Division of Public Health requires all mobile retail food vendors to submit an application and receive approval prior to participating in a special/temporary event or vending in any municipality within the County. A "Mobile Retail Food 016310\0001\14470988.1 Establishment" means any movable restaurant, truck, van trailer, cart, bicycle, watercraft, or other movable unit including hand carried, portable containers in or which food or beverage is transported, stored, or prepared for retail sale or given away at temporary locations. The appropriate applications can be found online: <https://08012.org/> If you have any questions, please call the Camden County Division of Public Health 856-374-6041 and speak with Matthew Grochowski.

7. Applications & Fees:

Vendor applications for 2022 are currently being accepted. If accepted, vendors will receive formal email notification from The B.A.R. market managers regarding product line approval, payment, and required documentation.

- 1) Print, complete and mail to the street address below.
- 2) Print/complete/scan and email to 08012org@gmail.com

Fees: The seasonal fees for all 15 weeks and is due by April 4, 2022.

- One canopy or space up to 10 ft. wide: \$250
- Two canopies or space up to 20 ft. wide: \$400
- Three canopies or space up to 30 ft. wide: \$550
- Pop-Up Vendors: \$30 per day

Please make checks payable to: The B.A.R. and mail to:

The B.A.R. • PO Box 1547 • Blackwood, NJ • 08012

Vendor Fees can also be paid online. Please email 08012org@gmail.com if you are having trouble locating payment option on website

8. Space and Parking Designation: Each vendor will be assigned a space roughly 10' x 10' feet. All spaces are located outside. Vendors are responsible for bringing all tables, chairs, canopies, tents, tent weights, or umbrellas and equipment. For the safety of vendors and patrons, every vendor using a tent must procure and use tent weights with a minimum of 25 pounds per tent pole. No vendor will be permitted to sell without the required tent weights. Ample complimentary parking is available for vendor vehicles.

9. Required Forms: All vendors are required to submit the following items by May 1, 2022:

- Certificate of liability insurance (see #10 below)
- Certificate of motor vehicle liability insurance (see #10 below)
- A signed, Hold Harmless Agreement (attached to application)

10. Insurance: All vendors are required to have \$500,000/\$1,000,000 **liability insurance and motor vehicle liability insurance**, with the following three entities named as insureds:

The B.A.R. PO Box 1547 Blackwood NJ 08012

Gloucester Township: 1261 Chews Landing Rd, Gloucester Township NJ 08012

TBD: TBD

11. Regulations & Licenses: Vendors are responsible for compliance with applicable municipal, county, state and federal regulations, such as (but not limited to): agricultural business license; pesticide licensing and safe use; approval seal of the New Jersey Office of Weights and Measures on all scales; State sales tax collected and reported as required; organic certification on claimed products as required; food safety, sanitation, health permits and labeling requirements pertaining to the items for sale; State inspection of nursery stock required for selling whole plants for replanting; (packs or pots). Applicable regulations must be complied with, or a vendor will be removed from the list of eligible vendors.

12. Open Flame Permit: The Blackwood Fire Department requires a permit from any vendor who

- a) utilizes combustible fuels for use in cooking; Butane, CNG, Gasoline, Propane/or
- b) uses a generator.

The fee is \$50.00, which is regulated by the N.J. Division of Fire Safety. Please contact the Blackwood Fire Dept for the appropriate forms.

13. Vendor Conduct: Vendors should present themselves in an appropriate manner, dress, and state of cleanliness. Shirts must be worn. Vendor areas are to be "broom swept" and all trash must be removed by the vendor. Trash receptacles at the market are for customer usage. We ask that vendors refrain from cigarette smoking during market hours or in the market area. Market managers have sole discretion to dismiss any vendor for any cause.

14. SPECIAL COVID-19 SAFETY GUIDELINES: We'd like to follow the most up-to-date guidelines provided by the State of NJ and Camden County, therefore, market safety guidelines will be communicated to you closer to opening day.

Please direct any questions to the market managers:

Keith Gibbons

Email: 08012org@gmail.com

Phone: